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To all over 10m vessels

15 February 2011

Dear Sir/Madam,

## **ELECTRONIC LOGBOOK GRANTS – NEW ARRANGEMENTS**

I refer to my letter of 8<sup>th</sup> December 2010 explaining the EU regulation 1224/2009 that requires the use of electronic logbooks and the timetable of implementation of the regulation. As a reminder, the phased implementation timetable is set out below.

- **As from 1 January 2010 vessels of 24 metres overall length or greater**
- **As from 1 January 2011 vessels over 15 metres overall to 24 metres overall operating in Third Country Waters**
- **As from 1 July 2011 vessels of 15 metres overall to 24 metres overall**
- **As from 1 January 2012 vessels of 12 metres to 15 metres**

My previous letters have also notified you of the grant scheme that Marine Scotland are operating to assist vessels in meeting the cost of Electronic Logbook Software. The main purpose of this letter is to remind you of the impending deadline of 31<sup>st</sup> March for processing grant payments and to make you aware of a change to the way grant claims will be handled as we approach the deadline. We recognise there is potential for delay in some installations as the suppliers come under pressure to install on all the boats who require a system fitted before the deadline for grant claims has passed. With that in mind, the rules surrounding grant claims will be altered to try and ease that pressure, further details below.

Firstly, a reminder that all claims for grant **must** be processed by 31<sup>st</sup> March 2011. If you have purchased your e-logbook system and had it installed already then you should submit your claim form as soon as possible, as advised in previous correspondence. If you have already submitted your claim form then you need do nothing further unless Marine Scotland contact you over specific issues relating to your claim.

If you have not yet purchased your e-log software or have ordered it but have not yet paid for it or had it installed then you now have another option. In order to get all grant claims processed before 31<sup>st</sup> March, Marine Scotland will accept claims from vessels who can supply proof of placing an order, even if it has not yet been installed. Under those

circumstances, Marine Scotland shall pay the grant directly to the supplier rather than to the vessel owners.

I have enclosed the new form that you should use if you fall into the latter category. **Please ensure that you include written confirmation of your order with the form when you send it in.** A check will be made later in the summer to ensure that the installation did take place. If it has not taken place then Marine Scotland shall recover the grant funds from the supplier.

It remains essential that the claim is made by the vessel owner, not by the supplier and the deadline of 31<sup>st</sup> March 2011 remains in place. It would be helpful to receive claims as early as possible to ensure all claims can be dealt with by the deadline.

Yours faithfully



KERRIE CAMPBELL  
Sea Fisheries Policy  
Marine Scotland

Filling out this form - Print the form and fill out the relevant fields using block capitals and in black ink or

Complete the form on screen, then print the form then sign it and send it to the above address along with proof of your order. You must complete all of the fields in bold.

## UK Electronic Reporting System: Electronic logbook grant claim form

**Guidance** This form is only for projects in Scotland. Please answer all applicable questions. Any amendments should be crossed through and the correct information should be written alongside.

**Warning** If you, or your authorised agent, supply information in the claim form knowing it to be false or not believing it to be true, you may be liable for a fine or imprisonment. A fraudulent claim may also mean that any grant paid will be recovered. If you breach any part of your grant's specific conditions, this too will lead to the recovery of the grant aid.

**Data Protection Act 1998** Marine Scotland complies with these principles in all matters relating to the processing and storing of personal information. Marine Scotland is the data controller in respect of any personal data that you provide when you complete this form. Marine Scotland may have to release information, including personal and commercial information, on request under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004, but we will not allow an unwarranted breach of confidentiality or will we act in contravention of our obligations under the Data Protection Act 1998. We may use your personal details to contact you in connection with similar services or customer research aimed at improving the service that we provide.

### Section A: Vessel details

Title  Forename  Surname

Business Name (if applicable)

Vessel Name

Vessel port letters and numbers (PLN)

Vessel RSS number

Your status (such as partner)

Full Postal Address  
(including postcode)

Telephone Number (including area code)

Fax Number (including area code)

Mobile Telephone Number

E-mail address

Section B: Details of electronic logbook software ordered

Supplier Name

\*Value of electronic logbook software ordered   
(\*maximum £2000)

Have you included confirmation of the order? Yes  No

If you have not included proof of order, please state why in the box below:

Declaration I/we have read the guidance notes relevant to this claim and I/we have understood and complied with the conditions of the grant enclosed with the offer letter. I/we have completed and paid for all the items for which I/we am/are claiming grant and my/our claim covers only that spent on the items described in this form. My/our claim is for the net cost of the items.

This form has been completed by:

Signature \_\_\_\_\_

Date \_\_\_\_\_

If any part of this form has been completed by an agent for the claimant, the agent must also sign and date the form below, and enter the name of the agent's company.

Agent's company name

Signature \_\_\_\_\_

Date \_\_\_\_\_